



### International Credit Mobility

#### Application process

#### Instructions and advice to teaching staff





#### Application process

The process consists of four stages:

- 1. Contact staff at the USC
- 2. Application online
- 3. Pre-selection
- 4. Selection





# **1. Contact teaching staff at USC**

• Check with your International Office on existing academic/faculty staff contacts at USC,

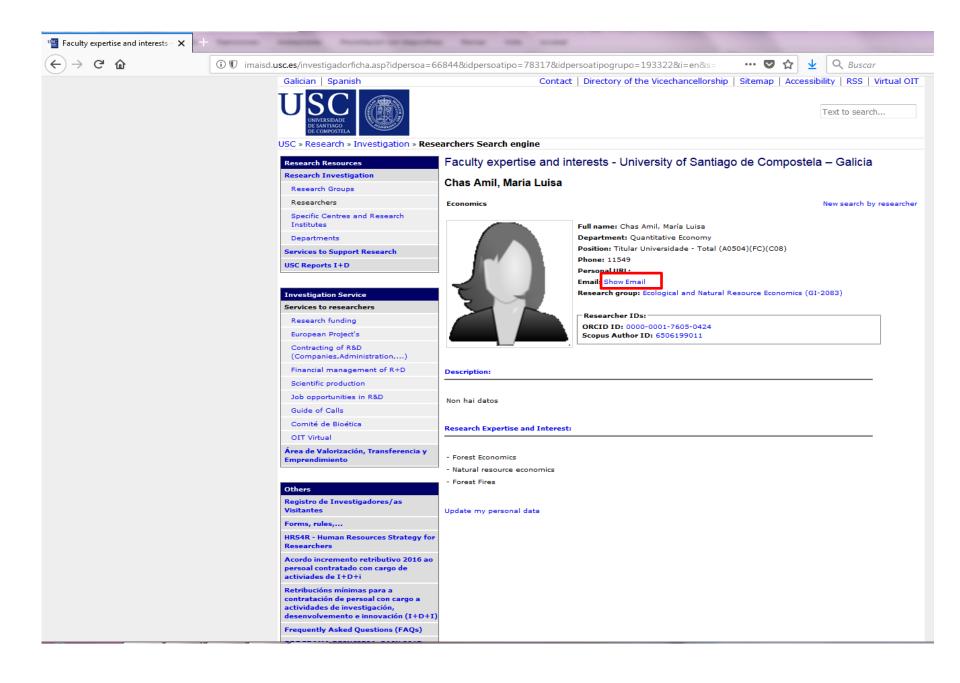
Or:

 Search for Professors and researchers: <u>http://imaisd.usc.es/buscadorinvestigadores.asp?i=e</u> <u>n&s=-126-191-234</u>

| 🕅 imais | d. <b>usc.es</b> /buscadorinvestigadores.asp?i=en8  | ks=-126-191-234   |                         |            |              | Ē             | ]      | •••      | ▼ ₹      | 2      | F     | Q Buscar                |
|---------|---|---|-------------------------|------------|--------------|---------------|--------|----------|----------|--------|-------|-------------------------|
|         | Research Resources  | USC Researche   | ers                     |            |              |               |        |          |          |        |       |                         |
|         | Research Investigation  | Through the public list   | of Doctory the          |            |              |               |        |          |          |        |       | 4h                      |
|         | Research Groups   | capacities of his resea   |                         | oniversi   | y or santiag | go de Comp    | oste   |          | ers to t | ie soc | liety | the expertise and       |
|         | Researchers   | One can search for a p  | articular faculty men   | ber's re   | search profi | le by enterir | ng hi  | is or h  | er nam   | e. Als | o, or | ne can search faculty   |
|         | Specific Centres and Research<br>Institutes   | research profiles by us   | ing research interest   | or expe    | rtise keywor | ds.           |        |          |          |        |       |                         |
|         | Departments   | <ol> <li>Searches are not ca<br/>will yield identical result</li> </ol> |                         | ensitive   | to accents   | or special ch |        | cters;   | entenn   | y rane | 2 07  | ranez or yanez or ran   |
|         | Services to Support Research  | <ol> <li>Searches will look for<br/>match Alvarez, Alvaro, .</li> </ol> |                         | names.     | For example  | e, entering A | 4/v ir | n the F  | lesearc  | her bo | o× wi | ill return entries that |
|         | USC Reports I+D   | 3. Searches will look fo  |                         | research   | interest top | pics too. For | exa    | mple,    | enterir  | ng Fis | in th | e Expertise and intere  |
|         |   | <ol> <li>box will return entries</li> <li>For name searches,</li> </ol> |                         |            |              |               | os).   |          |          |        |       |                         |
|         | Investigation Service   | <ol> <li>For name searches,</li> <li>If no values are pro</li> </ol>    |                         |            |              |               | tered  | d (it wi | ll take  | some   | time  | ∍).                     |
|         | Services to researchers   | Researcher  |                         |            |              |               |        |          |          | 1      |       |                         |
|         | Research funding  |   | E.g. Fernando, fernar   | do alvar   | Alvaraz C    | onzález       |        |          |          | AND    |       |                         |
|         | European Project's  | Expertise and interes   |                         | uu aivalte | z, Aivarez G | UN28162       |        |          |          | 1      |       |                         |
|         | Contracting of R&D  |   | E.g. historia, historia | natural    | ustona arte  |               |        |          |          |        |       |                         |
|         | (Companies,Administration,)   |   |                         | ,          |              |               |        |          |          |        |       |                         |
|         | Financial management of R+D   |   | Bus                     | car        | Borrar       |               |        |          |          |        |       |                         |
|         | Scientific production   | Edit/add/remove Rese  | archar                  |            |              |               |        |          |          |        |       |                         |
|         | Job opportunities in R&D  | Edity addyreinioverkese   | archer                  |            |              |               |        |          |          |        |       |                         |
|         | Guide of Calls  |   |                         |            |              |               |        |          |          |        |       |                         |
|         | Comité de Bioética  |   |                         |            |              |               |        |          |          |        |       |                         |
|         | OIT Virtual   |   |                         |            |              |               |        |          |          |        |       |                         |
|         | Área de Valorización, Transferencia y<br>Emprendimiento   |   |                         |            |              |               |        |          |          |        |       |                         |
|         |   |   |                         |            |              |               |        |          |          |        |       |                         |
|         | Others  |   |                         |            |              |               |        |          |          |        |       |                         |
|         | Registro de Investigadores/as<br>Visitantes   |   |                         |            |              |               |        |          |          |        |       |                         |
|         | Forms, rules,   |   |                         |            |              |               |        |          |          |        |       |                         |
|         | HRS4R - Human Resources Strategy for<br>Researchers   |   |                         |            |              |               |        |          |          |        |       |                         |
|         | Acordo incremento retributivo 2016 ao<br>persoal contratado con cargo de<br>activiades de I+D+i   |   |                         |            |              |               |        |          |          |        |       |                         |
|         | Retribucións mínimas para a<br>contratación de persoal con cargo a<br>actividades de investigación,<br>desenvolvemento e innovación (I+D+I) |   |                         |            |              |               |        |          |          |        |       |                         |
|         | Frequently Asked Questions (FAQs)   |   |                         |            |              |               |        |          |          |        |       |                         |
|         | PROGRAMA PRINCIPIA-GAIN 2017  |   |                         |            |              |               |        |          |          |        |       |                         |
|         | RIGA  |   |                         |            |              |               |        |          |          |        |       |                         |
|         | Declaración institucional da USC sobre o  |   |                         |            |              |               |        |          |          |        |       |                         |
|         | uso de animais de experimentación   |   |                         |            |              |               |        |          |          |        |       |                         |

| <u>Archivo Editar Ver Historial Marcadores Herramientas</u>                         | Ayuda   | Same to P for that, but do your Water building the   |      |   |   | x |
|---|---|--|------|---|---|---|
| Faculty expertise and interests - × +   |   | a fere the send  |      |   |   |   |
| $(\leftarrow) \rightarrow C \ \mathbf{\hat{\omega}}$ $(\bigcirc \mathbb{V} \ imais$ | d. <b>usc.es</b> /buscadorinvestigadores.asp?i=en   | 1845=-126-191-234 🗉 🕶 🖸 🕁 🔍 Buscar   | lii\ | - | • | - |
|   |   |  |      | ~ | - |   |
|   | Research Resources  | USC Researchers  |      |   |   |   |
|   | Research Investigation  | USO Researchers  |      |   |   |   |
|   |   | Through the public list of Researchers, the University of Santiago de Compostela offers to the society the expertise and   |      |   |   |   |
|   | Research Groups   | capacities of his researchers.   |      |   |   |   |
|   | Researchers   | One can search for a particular faculty member's research profile by entering his or her name. Also, one can search faculty  |      |   |   |   |
|   | Specific Centres and Research<br>Institutes   | research profiles by using research interest or expertise keywords.  |      |   |   |   |
|   |   | 1. Searches are not case sensitive neither sensitive to accents or special characters; entering Yáñez or Yañez or Yañez or YANEZ   |      |   |   |   |
|   | Departments   | will yield identical results.<br>2. Searches will look for leading strings on names. For example, entering A/v in the Researcher box will return entries that  |      |   |   |   |
|   | Services to Support Research  | match Alvarez, Alvaro, Juan Alvedro.   |      |   |   |   |
|   | USC Reports I+D   | 3. Searches will look for leading strings on research interest topics too. For example, entering Fis in the Expertise and interest<br>box will return entries that match this substring (E.g. Fisica, Actrofisica, Fisicos). |      |   |   |   |
|   |   | 4. For name searches, we recommend that you search by last name only.  |      |   |   |   |
|   | Investigation Service   | <ol> <li>If no values are provided in both boxes, it will show all researches registered (it will take some time).</li> </ol>  |      |   |   |   |
|   | Services to researchers   | Researcher   |      |   |   |   |
|   | Research funding  | E.a. Fernando, fernando alvarez, Álvarez González  |      |   |   |   |
|   | European Project's  | Expertise and interest economics   |      |   |   |   |
|   | Contracting of R&D  | E.g. historia, historia natural, historia arte   |      |   |   |   |
|   | (Companies,Administration,)   |  |      |   |   |   |
|   | Financial management of R+D   | Buscar Borrar  |      |   |   |   |
|   | Scientific production   | Edit/add/remove Researcher   |      |   |   |   |
|   | Job opportunities in R&D  |  |      |   |   |   |
|   | Guide of Calls  |  |      |   |   |   |
|   | Comité de Bioética  |  |      |   |   |   |
|   | OIT Virtual   |  |      |   |   |   |
|   | Área de Valorización, Transferencia y   |  |      |   |   |   |
|   | Emprendimiento  |  |      |   |   |   |
|   |   | -  |      |   |   |   |
|   | Others  |  |      |   |   |   |
|   | Registro de Investigadores/as   |  |      |   |   |   |
|   | Visitantes  |  |      |   |   |   |
|   | Forms, rules,   |  |      |   |   |   |
|   | HRS4R - Human Resources Strategy for<br>Researchers   |  |      |   |   |   |
|   | Acordo incremento retributivo 2016 ao<br>persoal contratado con cargo de<br>activiades de I+D+i     |  |      |   |   |   |
|   | Retribucións mínimas para a<br>contratación de persoal con cargo a<br>actividades de investigación, |  |      |   |   |   |
|   | desenvolvemento e innovación (I+D+I)  |  |      |   |   |   |
|   | Frequently Asked Questions (FAQs)   |  |      |   |   |   |
|   | PROGRAMA PRINCIPIA-GAIN 2017  |  |      |   |   |   |
|   | RIGA  |  |      |   |   |   |
|   | Declaración institucional da USC sobre o<br>uso de animais de experimentación                       |  |      |   |   |   |
|   | and a summary of experimentation  |  |      |   |   |   |
|   | Relevant information  |  |      |   |   |   |
|   | Relevant information  |  |      |   |   |   |

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|                             | Galician   Spanish   |  | Contact   Directory of the Vicechancellorship   Sitemap   Accessibility   RSS  | Virtual OIT |  |  |  |  |  |  |  |
|                             |  |  | Text to sea  | rch         |  |  |  |  |  |  |  |
|                             | USC » Research » Investigation » <b>Res</b>  | USC » Research » Investigation » Researchers Search engine |  |             |  |  |  |  |  |  |  |
|                             | Research Resources   | Search result  | S  |             |  |  |  |  |  |  |  |
|                             | Research Investigation   | Resultados: 1 - 4 de 11 (New search by researcher)         |  |             |  |  |  |  |  |  |  |
|                             | Research Groups  |  |  |             |  |  |  |  |  |  |  |
|                             | Researchers  | Researcher   | Expertise and interest   | Research    |  |  |  |  |  |  |  |
|                             | Specific Centres and Research  | Researcher   |  | group       |  |  |  |  |  |  |  |
|                             | Institutes   | Antelo, Manel  | Industrial Organization. Macroeconomics. Finance Economics. Environmental and Resource<br>Economics. Transport Economics. Labor Economics. | GI-2060     |  |  |  |  |  |  |  |
|                             | Departments  | Bande Ramudo,<br>Roberto                                   | International Economics  | GI-1883     |  |  |  |  |  |  |  |
|                             | Services to Support Research   |  | Labour Economics   |             |  |  |  |  |  |  |  |
|                             | USC Reports I+D  |  | Macroeconomics of the labour markets   |             |  |  |  |  |  |  |  |
|                             |  |  | Labour Economics   |             |  |  |  |  |  |  |  |
|                             | Investigation Service  |  | Economic Integration   |             |  |  |  |  |  |  |  |
|                             | Services to researchers  |  | International Economics  |             |  |  |  |  |  |  |  |
|                             | Research funding   |  | Applied econometric methods  |             |  |  |  |  |  |  |  |
|                             | European Project's   | Chas Amil, María<br>Luisa                                  | Forest Economics   | GI-2083     |  |  |  |  |  |  |  |
|                             | Contracting of R&D   |  | Natural resource economics   |             |  |  |  |  |  |  |  |
|                             | (Companies,Administration,)  |  | Forest Economics   |             |  |  |  |  |  |  |  |
|                             | Financial management of R+D  |  | Natural resource economics   |             |  |  |  |  |  |  |  |
|                             | Scientific production  |  |  |             |  |  |  |  |  |  |  |
|                             | Job opportunities in R&D   | del Oro Sáez,<br>Carlos Pío                                | ECONOMICS STATISTICS PREDICTION AND ECONOMICS FORECASTING SURVEY AND<br>SAMPLING MULTIVARIATE ANALYSIS                                     |             |  |  |  |  |  |  |  |
|                             | Guide of Calls   |  | ECONOMICS STATISTICS PREDICTION AND ECONOMICS FORECASTING SURVEY AND<br>SAMPLING MULTIVARIATE ANALYSIS                                     |             |  |  |  |  |  |  |  |
|                             | Comité de Bioética   |  | Labor market and occupational structure.   |             |  |  |  |  |  |  |  |
|                             | OIT Virtual  |  | Labor market and occupational structure.   |             |  |  |  |  |  |  |  |
|                             | Área de Valorización, Transferencia y  |  | Social networks and organizations analysis.  |             |  |  |  |  |  |  |  |
|                             | Emprendimiento   |  | Social networks and organizations analysis.  |             |  |  |  |  |  |  |  |
|                             |  |  | Development process and social change.   |             |  |  |  |  |  |  |  |
|                             | Others   |  | Development process and social change.   |             |  |  |  |  |  |  |  |
|                             | Registro de Investigadores/as  |  | Comparative social structures and development.   |             |  |  |  |  |  |  |  |
|                             | Visitantes   |  | Comparative social structures and development.   |             |  |  |  |  |  |  |  |
|                             | Forms, rules,  |  | Visual sociology. Social unequality and photografy.  |             |  |  |  |  |  |  |  |
|                             | HRS4R - Human Resources Strategy for   |  | Visual sociology. Social unequality and photografy.  |             |  |  |  |  |  |  |  |
|                             | Researchers  |  | Forestal sector organization. Natural Enviropment.<br>Forestal sector organization. Natural Enviropment.                                   |             |  |  |  |  |  |  |  |
|                             | Acordo incremento retributivo 2016 ao<br>persoal contratado con cargo de<br>activiades de I+D+i  |  | Health organization<br>Health organization   |             |  |  |  |  |  |  |  |
|                             | activiades de 1+D+i<br>Retribucións mínimas para a<br>contratación de persoal con cargo a<br>actividades de investigación,<br>desenvolvemento e innovación (1+D+1) | 1 2 3 Next >>  |  |             |  |  |  |  |  |  |  |







# 2. Application online

- Once you have a USC member of teaching staff ready to sign your mobility agreement, you are ready to go ahead with the application through the online application tool – see the Tutorial guide.
- Documents to be uploaded:
  - *CV*
  - PASSPORT COPY
  - MOBILITY AGREEMENT
  - PROOF OF EMPLOYMENT
  - INVITATION LETTER





### 3. Pre-selection

Once the application period closes, Institutional coordinators at partner universities will preselect their staff





## 4. Selection

• USC will confirm the pre-selected staff





### Please address all enquiries to:

erasmus.ka107@usc.es