The Electronic Services For The Post Graduate Studies Sector at Sohag University

www.sohag-univ.edu.eg

May 2015
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The word of the university president

Prof Dr Nabil Nour eldeen Abd Allah

Sohag University interested very much in developing information technology

Because of its strong belief in the importance of this field to the promotion of the educational process

In this regard the university provided all the human and material sources which would help this field to do job in the best way possible

This effort culminated by the university in establishing the information technology center to supervise all the technological sectors at the university

Prof Dr Nabil Nour eldeen Abd Allah
university president
The word of the vice president of the university

Prof Dr Anees Mohamed Shiha

Researches and Post graduate studies sector seeks to get the highest benefit from the information technology sector to develop the educational and the research process at the university and to make all the electronic services available to the staff members and post graduate students.

The sector also seeks to support the research and scientific publication of the staff members and encourage them to hold the international conference inside the university.

Prof Dr Anees Mohamed Shiha
vice president of the university
The word of the manager of the e-portal

Dr Mohamed Hishmatt Abd Allah

A major goal of the e-portal project is to provide all the electronic services to all university sectors. For example, the research and post graduate studies sector benefits greatly from e-portal services: it presents all the services which help the staff members and the students to access the university website. The project made it available some important services including Designing the researches and the websites of the staff members and their assistants, classifying all the Masters and PhDs and many other services which enrich the research and educational processes at the university.

Dr Mohamed Hishmatt Abd Allah
manager of the e-portal
The ministry of higher education established the project of the e-portal development, through the ICTP unit, as it aims at developing the technological level of the websites of the Egyptian universities and offering the electronic services to the staff members and the students.

As these electronic portals were established according to international criteria in order to improve the world ranking of the Egyptian Universities.

And as a result of this project the world ranking of Egypt has improved in higher education.

Thanks to the electronic website the Egyptian universalities ranking was improved.
The aim of the book

This book aims to illustrate all the electronic services of the research and post graduate studies which are carried out by the team of the e-portal. As this book contains the most important services of the website, statistics about these services and the ways of reaching them. Here we have some examples of these services:

- The websites of the staff members
- Scientific publication archive which includes the theses and the researches of the staff members
- The news bulletins
- Cooperation agreements between the university and the other authorities
- The websites of the scientific research projects which are funded by the university
- The interest research of the staff members in the scientific department, the faculty and the university
Brief note

It's a portal for the digital publication archive for the scientific resources of the university. It contains the researches, thesis, magazines and the books of the staff members.

This portal aims at providing a data base and research fields, of the university and the staff members, to be relied on the cooperation protocols scholarships and the evaluation of the staff members. Increase the information exchange between the staff members of our university and the staff members of other universities.

Decrease the scientific differences between the staff members by providing researches.

This portal also presents a lot of services such as:

- The possibility of searching website through using the name of the writer or the faculty or the date of publication.
- Providing summaries and information about the university researches and publications.
- The possibility of search for many resources through using the same website.
- Getting the biggest number of the scientific researches.

The contents of the scientific publication archive are also available on all the Egyptian universities through this link:

http://publications.sohag-univ.edu.eg
This link contains the following lists

1. Scientific theses which consists of the MA thesis and the PHD dissertation, their total number nearly 5505 theses, which are published on the website and you can easily find them on this link

   http://publications.sohag.univ.edu.eg

2. Publication list
   This list contains electronic versions of the researches of the staff members, their total number nearly 1570 researches and you can find them on this link

   http://publications.sohag.univ.edu.eg/?page_id=22

3. Research area list
   This list contains the research fields of the staff members based on their scientific publications on the website. This list indicates the different specializations of the staff members and it divided into two parts

   1. Report research area
      This list gives you the opportunity to search for a certain research field through the faculty and the department and it is available on this link

      http://publications.sohag-univ.edu.eg/?page_id=482

   2. Filter research area
      This list helps you to find the names of all the staff members who share the same research field on this link

      http://publications.sohag-univ.edu.eg/?page_id=486
The websites of the staff members and their assistants

The reason for designing a website for the staff members

The university aspires to be a center for the cultural enlightenment. As it seeks to take its place on the global map and this will not be achieved without presenting all the available services for the staff members through creating a sizeable database, containing all the information that they need such as design a website for every staff member and give him the possibility to edit, add or delete the information easily. Moreover, this service will be like a mirror which reflects all the important information which the staff member needs to know or to be known about him.

Secondly, Statics about the service

<table>
<thead>
<tr>
<th>Faculties</th>
<th>Numbers of the staff members websites</th>
</tr>
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<tbody>
<tr>
<td>Faculty of veterinary</td>
<td>7</td>
</tr>
<tr>
<td>Faculty of agriculture</td>
<td>27</td>
</tr>
<tr>
<td>faculty of education</td>
<td>10</td>
</tr>
<tr>
<td>Faculty of industrial education</td>
<td>42</td>
</tr>
<tr>
<td>Faculty of arts</td>
<td>152</td>
</tr>
<tr>
<td>Faculty of science</td>
<td>153</td>
</tr>
<tr>
<td>Faculty of commerce</td>
<td>7</td>
</tr>
<tr>
<td>Faculty of engineering</td>
<td>5</td>
</tr>
<tr>
<td>of medicine faculty</td>
<td>104</td>
</tr>
<tr>
<td>Faculty of nursing</td>
<td>8</td>
</tr>
<tr>
<td>Faculty of pharmacy</td>
<td>0</td>
</tr>
<tr>
<td>Faculty of physical education</td>
<td>0</td>
</tr>
<tr>
<td>Total</td>
<td>515</td>
</tr>
</tbody>
</table>
Thirdly: the steps of designing the websites of the staff members

1- Visit the University website following link
   http://www.sohag.univ.edu.eg

2- Choose the staff members portal

3- Then many sections of the staff members' websites will appear and all their publishing researches and CVs will also appear, then the staff member will be able to visit his or her own website by choosing the website of the staff member section and write his name and his faculty
The steps of editing the website of a staff member
He can go to design a website section and write HIS ID number. After writing the ID number an editing page will be displayed. In this page he will write his name, his faculty and his department, and he will be asked to fill all the remained digit, as he will have the option to upload his photo, his CV, his researches and all his files.

CV service

Firstly
The reason of launching the service of uploading CV

Sohag University seeks to cover all the needs of the staff members by making their CVs available which includes their professional, practical and personal data.

Secondly. statistics about the service

<table>
<thead>
<tr>
<th>faculties</th>
<th>Numbers of staff members websites</th>
</tr>
</thead>
<tbody>
<tr>
<td>Faculty of veterinary</td>
<td>13</td>
</tr>
<tr>
<td>Faculty of agriculture</td>
<td>65</td>
</tr>
<tr>
<td>faculty of education</td>
<td>13</td>
</tr>
<tr>
<td>Faculty of industrial education</td>
<td>130</td>
</tr>
<tr>
<td>Faculty of arts</td>
<td>274</td>
</tr>
<tr>
<td>Faculty of science</td>
<td>264</td>
</tr>
<tr>
<td>Faculty of commerce</td>
<td>63</td>
</tr>
<tr>
<td>Faculty of engineering</td>
<td>6</td>
</tr>
<tr>
<td>of medicine faculty</td>
<td>396</td>
</tr>
<tr>
<td>Faculty of nursing</td>
<td>18</td>
</tr>
<tr>
<td>Faculty of pharmacy</td>
<td>0</td>
</tr>
<tr>
<td>Faculty of physical education</td>
<td>0</td>
</tr>
<tr>
<td>Total</td>
<td>1242</td>
</tr>
</tbody>
</table>
Thirdly: the steps of designing the websites of the staff members

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3- Then many sections of the staff members websites will appear and all their publishing researches and CVs will also appear, then the staff member will be able to visit his or her own website by choosing the website of the staff member section and write his name and his faculty

4- The steps of editing the CV

1- If the staff member wants to edit or add a new data he must write the number of the ID otherwise he will not be able to edit or add any thing

2- Then the file of the CV will be loaded, through the attached files icon. This icon allows the Staff member to upload just two other files such as his CV in two different languages or any two files

3- After this the file will be uploaded from their computer, on the university website

4- The files will be uploaded easily and without any problems

5- Finally they must press save button to save the changes and all files will be available on the website
An example of the CV of the staff members

An example of the websites of the staff members
Technical support service for the staff members' websites

It is a service which was designed to solve any problem that may face the staff members and their assistants during editing their CVs or their websites. So if the staff members face any problem, they should go to their website and send their complaint. Then the web developers will solve the problem.

The service available on this link: http://www.sohag.univ.edu.eg/staffSites_technicalSupport.aspx
The electronic registration for the post graduate students

As part of Sohag university policy to provide the best environment for the students to complete their university study easily, MIS project in collaboration with e-portal project launched the service of electronic registration for the post graduate students at faculty of education, faculty of agriculture and faculty of arts. In this regard every website includes a manual illustrates the steps. These steps explain how to register on line. In addition to the application forms which related to the academic degree which the student wants to apply for. The student also he can print these forms and signed and stamped by relevant authorities and submit them.

The electronic registration at faculty of education available on this link

/http://mis.sohag.univ.edu.eg/mis_pg

The electronic registration at faculty of agriculture available on this link

/http://mis.sohag.univ.edu.eg/mis_agrpg
The electronic registration at faculty of arts available on this link
/http://mis.sohag-univ.edu.eg/mis_artpg

services to the post graduate students of other faculties

✓ The dates of application to enroll as a post graduate student
✓ The requirements of enrollment and the required documents
✓ The requirements for enrollment for MA degree
✓ Diplomas information
✓ Download the post graduate enrollment application forms and it is available on this link

http://www.sohag-univ.edu.eg/Services/?page_id=285
It’s a periodical bulletin issued by the team of the e-portal for the cultural and post graduate studies sectors. This bulletin aims at keeping the users aware of the latest decisions and developments at the university. As these publications are emailed to the staff members in addition to uploading them on the website and on the face book.

**More details available on this link**
www.sohag.univ.edu.eg/news/?page_id=18631

**More details about the bulletins**

Firstly, the bulletins of the cultural relations sector. It is a weekly bulletin issued by the team of the e-portal and it includes the scholarships, grants, the cooperation protocols, conferences, seminars secondments, and training courses.

**More details available on this link**
http://www.sohag-univ.edu.eg/news/?p=17456
Secondly: the bulletins of the post graduate studies sector

It is a weekly bulletin issued by the team of the e-portal about the postgraduate studies and it comprises the university council, the decisions, the promotions of the staff members, the instructions for the students of the post graduate studies and the scientific awards.

more details available on this link.
http://www.sohag.univ.edu.eg/news/?page_id=18693
As part of Sohag university policy to enhance cooperation with other national, regional, and international universities, we published some of the protocols and agreements which the university signed with the following authorities. They are available on this link:

http://www.sohag.univ.edu.eg/PostGraduate_Item6.aspx

Firstly the protocols of cultural relation sector:

1. A cooperation agreement between Sohag University and the fund of development and science.
2. A cooperation agreement between Sohag University and Kaduna state university.
3. A cooperation protocol between Sohag University and Paul Cezanne University - France.
4. A scientific cooperation protocol between Sohag University and the Greek university.
5. A cooperation protocol between Sohag University and A German University.
6. A cooperation protocol between Sohag University and Dagestan University in Russia.
7. A cooperation protocol between Sohag University and Ungorisk University in Russia.
8. A cooperation protocol between Sohag University and Azribjan University.
9. A cooperation protocol between Sohag University and Ibn Khaldoon University in Algeria.
10. A cooperation protocol between Sohag University and Alandalos University for science and technology in Yemen.
11. A cooperation protocol between Sohag University and OM Dorman University in Sudan
12. A cooperation protocol between Sohag University and Albahr Alahmar University in Sudan
13. A cooperation protocol between Sohag University and Aliman University In Yemen
14. A cooperation protocol between Sohag University and Alfarook University in Jordan
15. A cooperation protocol between Sohag University and Poitiers University in France
16. A cooperation protocol between Sohag University and free Berlin University In Germany

Secondly: protocols of environment development and society service sector
1. A Cooperation protocol between Fiberboard Company and faculty of agriculture
2. A cooperation protocol with the scientific profession syndicate
3. A cooperation protocol with the dangerous residues office at the health directorate to get rid of the dangerous residues at faculty of science
4. A Cooperation protocol with Hadrajet Alzeyoot company oil Hydrogenation company
5. A cooperation protocol with Sohag University and Eco dry company in Germany
6. A cooperation protocol between faculty of science and the Nile Company for oils and cleansings
7. A cooperation protocol with the investor Association, in Alkawthar industrial complex
8. A cooperation protocol with Sohag Governorate
9. A cooperation protocol with Apple Company for programming
10. A cooperation protocol between Sohag University and upper Egypt Red Sea company for development and investment
11. A cooperation protocol between Sohag University and Ard Alkhir Company for distribution and trade
12. A protocol for research cooperation between animal production systems department at the agricultural research center and faculty of agriculture at Sohag University
13. Cooperation covenant between faculty of nursing and directorate of education to increase awareness of health issues in society

Thirdly
Cooperation protocols with other authorities

1. Faculty of industrial education signed a protocol to eliminate illiteracy
2. A cooperation protocol between Sohag University and the national council for woman to end violence against women
3. A cooperation protocol between Sohag University and Miser Alkhir organization
4. A cooperation protocol between faculty of physical education and the Egyptian union of Karate
5. A cooperation protocol between faculty of engineering and Assuit cement company
6. A cooperation protocol between Sohag university and anti-addiction fund
7. A cooperation protocol between faculty of industrial education and the Nile Company for oils and cleansings
8. A cooperation protocol between Sohag university and the general authority for eliminating illiteracy and adult education
9. The president of the university the mechanisms of implementing protocol between ministry of higher education and ministry of interior to effect
10. Honoring 310 students as they finished their summer courses at sewage and Drinking Water Company
Dr Mohamed Hishamtt  
Eng Taha Ahmed Khalaf  
Eng Momen Mustafa Abd el-Reheem  
Eng. Habiba Hamdy Abd el-Kareem  
Fatma Alzahraa Islam  
Hanaa Fathy Alsakaty  
Randa Mohamed Abu Alghit  
Heba Adel Kamel

manager  
system manager  
graphic designer  
web developer  
editing manager  
editor  
editor  
translator

Dr Mohamed Hishamtt  
Eng Taha Ahmed Khalaf  
Eng Momen Mustafa  
Heba Adel Kamel
The end of the student activities ceremony

Prof Dr Nabil Nour eldeen, the head of the university declared that Faculty of industrial education at Sohag University organized the ceremony of student activities end at the great hall of conferences. It is worth mentioning that Prof Dr Safa Mahmoud Eskiawy, a vice president of the University for education and student affairs, talked about the importance of these ceremonies, as they encourage the students to present these distinguished activities.

For further information

User's guide to activate and operate the e-portal services

Sohag University-Information Center Building
Second Floor-E-Portal Office

Tel: 21009

E-mail: portal@sohag.edu.eg

Facebook: http://www.facebook.com/sou.univ?fref-ts

Website

www.sohag-univ.edu.eg